

### 13.6 De-registration of Ph. D Candidate

A Ph.D candidate shall be de-registered if:

- i) The candidate fails to live up to the academic requirements in sections 9.0 and 13.0
- ii) The candidate's conduct is contrary to the University Rules and Regulations.
- iii) The candidate or candidate's sponsor fails to remit funds to the University for the Conduct of studies and research.
- iv) The candidate has not completed the prescribed studies after five years since the date of registration for full time candidates or seven years for part time candidates. The tuition and supervision fee beyond the regular time of registration must be paid.
- v) The candidate has not submitted the final revised thesis after the prescribed time decided during the oral examination.
- vi) The candidate acts contrary to the relevant professional code of conduct

**Note:** Recommendation for de-registration shall be made to Senate by the Dean only after the procedure given in 11.4 (vii and viii) has been complied with.

For a Ph.D candidate to be de-registered the following procedure shall be followed:

- a) The Supervisor and/or Programme Co-ordinator shall provide evidence of non-compliance with expectations for de-registration.
- b) The DGSC will consider and submit the recommendation to de-register a student to the SGSC who will forward the recommendations to School of Graduate Studies through the Dean. The Dean, School of Graduate Studies shall table the report in BSGS and its recommendations forwarded to Senate for ratification.

## 14.0 MASTERS OF MEDICINE (M.Med.)AND MASTER OF DENTAL SURGERY (MDS) DEGREE PROGRAMMES

### 14.1 Eligibility for the Master of Medicine (M.Med) and Master of Dental Surgery (MDS) Degree Programme

- i) The following shall be eligible:
  - a) Holders of the Bachelor of Medicine (**M.B.Ch.B**) / Bachelor of Dental Surgery(BDS)degree of Moi University.
  - b) Holders of the **M.B.Ch.B/BDS** degree or its equivalent from another University, recognized by Moi University Senate as being equivalent to the **M.B.Ch.B./BDS** degree of Moi University.
  - c) Such holders of the **M.B.Ch.B./BDS** degree or its equivalent must be registered or registerable by the Medical Practitioners and Dentists Board (**MPDB**) of Kenya.
- ii) Prospective candidates for the **M.Med/MDS** degree shall normally be required to appear for an interview by the Departmental Graduate Studies Committee (**DGSC**) so as to determine their suitability for registration for the programme.

- iii) Subject to approval by Senate, departments, through **SOMGSC/SODGSC**, and with the recommendations of the Dean, may formulate regulations requiring applicants to have attained such academic or experiential qualifications which are consistent with the goals of their masters' programmes.

#### **14.2 Duration of the M.Med & MDS Programme**

The **M.Med/MDS** programme for all disciplines shall normally extend over a minimum period of four Academic years (4) of full time attendance to a maximum period of Eight (8) academic years from the date of initial registration, including time taken out and repeating of years of study unless School Graduate Board of Examiners (**SGBE**) recommends and Senate approves otherwise.

##### **14.2.1 Student's Responsibility**

- i) A candidate is expected to engage in clinical work throughout the clinical studies.
- ii) A candidate is expected to maintain ethical and professional conduct throughout their studies.
- iii) A candidate is expected to maintain license status with the regulatory body throughout their studies

#### **14.3 General Structure of the M.Med /MDS Programme.**

The M.Med./MDS programmes shall consist of two parts to be referred to as Part I and Part II.

Part I shall consist of:

- i) Theoretical courses including Epidemiology, Biostatistics and any other courses regarded as necessary by individual disciplines.
- ii) Applied courses including clinical rotations (apprenticeship).
- iii) Research methodology and proposal writing leading to a fully written research project proposal ready for implementation. The content of part I shall normally be 40 units (maximum), and shall extend over a minimum period of one academic year.

Part II shall consist of:

- i) Research project implementation, dissertation preparation, submission and defense.
- ii) Clinical rotations and their supporting theoretical courses, leading to Part II examination.
- iii) The maximum content of Part II shall normally be 80 units and shall extend over a minimum period of two academic years.

## 14.4 Conduct of Studies and Supervision: Part I

### 14.4.1 Theoretical Courses and Clinical Rotations

A student registered in accordance with these regulations shall be required to pursue a programme of study and follow supervision by academic members of staff that constitute the Graduate Faculty of the discipline.

### 14.4.2 Research Project

- i) Towards, (but not later than one month to) the end of the first year of study, each student will be required to submit a research proposal to the **SOMGSC/SODGSC**. The proposal shall be accompanied by a single spaced, one page abstract. Both the proposal and its abstract must be duly signed by the student and the proposed supervisor(s) and must conform to standards approved by **SOMGSC/ SODGSC**.
- ii) The **SOMGSC/ SODGSC**. shall discuss and make recommendations to **BSGS** through the Dean and the Principal on the suitability of supervisors and proposed thesis topics. **BSGS** will then make their recommendations to the Senate. Supervisor(s) for each candidate shall be appointed according to the procedure outlined in regulation 8.1 of these Rules and Regulations.
- iii) At least one month before Part 1 examinations begin (at the end of the first year of study) each candidate will be required to submit a fully written research proposal, on the approved topic, to the Institutional Research and Ethics Committee (**IREC**).
- iv) A proposal which has been rejected by **IREC** with recommendations for improvement may be rewritten and re-submitted to the **IREC**.
- v) Rejection of the proposal, by the **IREC**, for the second time, or rejection without suggestions for improvement but with reasons for rejection shall imply that the project shall not be implemented.
- vi) In such a situation, the candidate may select and process another topic and write a new proposal.
- vii) A candidate whose proposal on the 2nd topic has been rejected by **IREC** shall not conduct research for the purpose of the thesis and shall be discontinued from the **M.Med/MDS** programme in accordance with Regulation 11.6 of these Rules and Regulations.

### 14.5 Part I Examination

- i) A candidate shall be allowed to sit for examination on getting a written **IREC** approval.
- ii) Because of the holistic nature of the clinical rotations (apprenticeship) and their supporting theoretical courses, Part I shall be done and passed as one examination although it may consist of two or more examination formats.
- iii) The pass mark for all the examinations constituting Parts I and II shall be 50%, comprising of 50% from Continuous Assessment tests (**CATS**) and 50% from the summative (end of year) examination.
- iv) The results and recommendations arising from Part I examinations, together with the report of the approval or otherwise of the research proposal, signed by the chairman of the **IREC**, shall be forwarded to Senate according to the Rules and Regulations.
- v) A candidate who passes Part I examinations and whose research proposal has been approved shall proceed to the second year of study.

- vi) A candidate who fails to obtain a pass mark in Part I examinations but whose research proposal has been approved, shall sit supplementary Part I examinations after a full time supplementary study period of six (6) months, during which new continuous assessment shall be conducted.
- vii) A candidate who fails to obtain a pass mark in the supplementary Part I examinations shall repeat the first year of study.
- viii) A candidate who fails to obtain a pass mark in the Part I examinations after repeating the first year of study shall be discontinued from the program in accordance to Regulation 11.6 of these Rules and Regulations.
- ix) A candidate who for understandable and verifiable reasons, such as sickness, fails to sit Part I examinations, shall be allowed to sit a special examination. All cases of illness must be supported by documents from the University Chief Medical Officer.

#### 14.6 Conduct of Studies and Supervision: Part II

Part II will consist of two parts:

- i) Theoretical Courses and Clinical Rotations

These shall be conducted throughout the 2<sup>nd</sup> and 3<sup>rd</sup> years of study according to the curriculum of the given programmes.

- ii) The Research Project and Thesis

- a) The project proposal approved by **IREC** at the end of the first year of study shall be implemented during the second year of study and a thesis prepared from the data collected.
- b) It shall be the duty of the project Supervisor (s) to direct and supervise the student's programme of study. In particular a Supervisor shall be required to:
  - Maintain constant and effective contact with the assigned candidate.
  - Present for discussion to the Departmental Graduate Studies Committee progress report(s) of his/her student(s) at the end of every semester. The Head of the department shall be invited to such meetings.
  - Send progress reports every three months, which have been discussed by the **DGSC**, to the Dean, through the **SOMGSC/SODGSC**. The reports shall be dated and signed by their Supervisors. The reports shall be forwarded to the College Principal and copied to the Deputy Vice Chancellor (A. R & E) and Dean, **SGS** for tabling in **BSGS**.
- c) The Dean through **SGS** shall present reports indicating the status of all graduate students to Senate annually.
- d) Where the progress of a given student is so unsatisfactory that it may lead to the student being de-registered, the respective Chairman of the **DGSC**, through the Chairman of **SOMGSC/SODGSC** and Dean, shall write to **BSGS** outlining the problems pertaining to that candidate. On the basis of this, the Chairperson of **BSGS** shall write a warning letter to the candidate, copied to the Head of Department and the Dean.

iii) A student affected by the clause [ ii) d] above shall be required to submit a report to the Chairperson, **BSGS** through the respective Head of Department. This report must be copied to the Supervisor(s) and Chairman of the **SOMGSC/SODGSC**. The Chairperson of **BSGS** shall recommend appropriate action to be taken when the student's report is unsatisfactory.

#### **14.7 Assessment of Part II Examination**

##### **14.7.1 Processing and Examination of Thesis**

- i) The procedure for submission and examination of the thesis shall be as outlined in section 9.0 of these Rules and Regulations.
- ii) Each candidate shall have successfully defended the thesis before he/she will be allowed to sit Part II examinations.
- iii) To facilitate (ii) above, the thesis shall be submitted not less than six (6) months before the part II examinations are due to start.
- iv) A candidate who fails overall after the oral presentation of the thesis cannot qualify for the **M.Med/MDS** degree. Thus, such a candidate shall not be allowed to sit the part II examination, and shall consequently be discontinued in accordance with Regulation 11.6 of these Rules and Regulations.

##### **14.7.2 Part II Examinations**

- i) As in Part I examination, and for the same reasons, Part II examination shall be conducted and passed/failed as one examination, but it may consist of two or more papers.
- ii) The results and recommendations arising from Part II examinations together with the report on the outcome of the thesis assessment, signed by the chairman of the oral defence board shall be forwarded to Senate according to the Rules and Regulations Governing Post Graduate Studies.
- iii) A candidate who fails Part II examinations shall be eligible for supplementary studies for six months.
- iv) Continuous assessment shall be conducted during the supplementary studies.
- v) Part II supplementary examinations shall be conducted six months after the main examination.
- vi) A candidate, who fails Part II supplementary examination will repeat the final year of study, provided the candidate still qualifies under the six-year maximum duration rule.
- vii) A candidate who fails Part II examination after repeating the final year of study shall be discontinued from the programme in accordance with Regulation 11.6 of these Rules and Regulations.
- viii) A candidate who, for reasons such as sickness or bereavement, fails to sit Part II examinations shall be allowed to sit a Special Examination. All medical cases shall be supported by documents from the University Chief Medical Officer.

#### **14.8 Grading System for M.Med/MDS Course Work and Thesis**

| Percentage Marks | Letter Grade | Class       |
|------------------|--------------|-------------|
| 75 – 100         | A            | Distinction |
| 65 – 74          | B            | Credit      |
| 50 – 64          | C            | Pass        |
| 49 or Less       | D            | Fail        |

#### **14.9 Processing of Examinations in the M.Med/MDS Programme**

Unless otherwise stated, regulations for the conduct of Examinations as outlined in the common Rules and Regulations for the **M.B.Ch.B./MDS** degree shall apply.

The processing of the course work examination results shall be done according to the "Rules and Regulations" governing graduate studies in the School of Medicine/School of Dentistry.

#### **14.10 Recommendation for the award of the M.Med/MDS degree**

The School Graduate Board of Examiners shall deliberate on each candidate's results and once satisfied, shall recommend the successful candidate(s) to Senate for the award of the respective **M.Med/MDS** Degree.

School Graduate Board of Examiners shall also make appropriate recommendations to Senate in respect of the unsuccessful candidate(s).

The following shall be tabled in the **SGS** Board meeting in respect of each candidate.

- i) The Part II examination results (consolidated mark sheet)
- ii) A copy of the minutes containing the recommendations in respect of each candidate, under discussion, from the School Graduate Board of Examiners, as forwarded by the Dean of the School.

### **15.0 CLINICAL FELLOWSHIP (See –23.0 APPENDIX 11)**

#### **16.0. INTELLECTUAL PROPERTY CASES**

- (i) Moi University shall normally claim ownership rights of the intellectual property which results from research in any programme. This shall be done in accordance with the approved Moi University Intellectual Property Policy.