

the relevant examination paper(s). The examiner so appointed shall be someone who has not taught or examined the candidate in that particular semester.

iv) The mark obtained after remarking any paper shall be the official mark. This mark shall be communicated by the examiner to the Dean copied to Board, School of Graduate Studies for processing and onward transmission to Senate for approval.

## 8.0. SUPERVISORS AND SUPERVISION OF RESEARCH & THESES

### 8.1 Appointment of Supervisors

It is the intention of Moi University to ensure that the ratio of postgraduate students to supervisors shall be as approved by Senate to ensure effective interaction and supervision of research at all stages.

- i) All internal supervisors must be members of the Graduate Faculty in accordance with regulation 3.1 of these rules.
- ii) The maximum load for a supervisor will normally be (3) three Ph.D and (5) five Masters candidates at any one time.
- iii) To qualify as supervisor for a Ph.D student, a member of staff must have a Ph.D or equivalent qualification, and shall normally be at the level of Senior Lecturer and above.
- iv) The DGSC shall appoint supervisors for the students not later than the middle of second semester.
- v) Recommendations on the appointment of supervisors shall be processed in the first instance by the Departmental & School Graduate Studies Committees and forwarded to **SGS**.
- vi) Before recommending the appointment of any supervisor, **SGS** shall certify that the proposed supervisor is competent in the subject area in which the candidate proposes to work. All internal supervisors must be members of the Graduate Faculty as defined in Regulation 3.1.
- vii) The list of approved supervisors shall be forwarded to Senate after **BSGS** by the Dean, School of Graduate Studies for Senate Consideration and approval.
  - a. After Senate, the Dean School of Graduate Studies shall prepare the letter appointing the Supervisor to supervise the particular candidate, copied to the Dean of the school.
  - b. A binding contract shall be signed between the student and the supervisor.
- ix) Each candidate shall normally have a minimum of two supervisors. At least one supervisor shall normally be a member of the teaching Department.

#### [Template provided at Appendix IV- SUPERVISION PROGRESS FORM]

- xi) Where an additional supervisor is recommended for appointment from outside the University, such a person shall show evidence of competence in the area of study through publications produced since obtaining his/her higher degrees. Such a person shall also submit current Curriculum Vitae to be approved by Senate before formal appointment.
- xii) A holder of a Master degree who is registered as a Ph.D candidate